



## College of Agricultural & Environmental Sciences UNIVERSITY OF GEORGIA

### POSITION ANNOUNCEMENT

#### ASSISTANT DEAN-TIFTON CAMPUS

**POSITION:** The College of Agricultural and Environmental Sciences invites nominations and applications for the position of Assistant Dean for the Tifton Campus (<https://tifton.caes.uga.edu/>). The position is a fiscal year (12 month) tenured/tenure track appointment located in Tifton, Georgia. The Tifton Campus of the University of Georgia has 60 faculty located on its campus and over 400 staff supporting programs in teaching, research, and extension. The campus has 150 buildings with approximately 500,000 square feet. In addition, there are 5000 acres of farmland that support the three functions of the College. The USDA Agricultural Research Service is also co-located at the campus with approximately 20 scientists present and the Tifton Campus Conference Center is a focal point in the region for lifelong learning and events.

**QUALIFICATIONS:** Candidates must have earned a doctorate and be eligible for appointment at the rank of Professor in the College of Agricultural and Environmental Sciences. Candidates must show evidence of excellence in teaching, research or Extension, and preferably all three areas. At least one year of prior administrative experience is desirable. Candidates must have an appreciation for the breadth of agricultural and environmental issues and value the land grant mission. Women and minorities are encouraged to apply.

**RESPONSIBILITIES:** The Assistant Dean for the Tifton Campus reports to the Dean of the College, serving on the Dean's executive leadership team. The role is responsible for coordinating and overseeing programs and activities in accordance with federal, state, College and University guidelines and policies. The Assistant Dean:

- 1) promotes and supports research, teaching, and extension programs on the campus including the development of new programs in cooperation with the dean, associate deans, and department heads;
- 2) does not directly supervise departmental faculty but does provide counsel to the department heads related to programs and faculty and staff positions based on the campus, and serves as the on-site administrator for support, coordination, and facilitation of programming at the local level;
- 3) provides leadership and support for the commodity and issue-based teams,
- 4) coordinates and facilitates programming and collaboration with the USDA-ARS and other partner agencies and institutions;
- 5) provides leadership for maintaining and promoting the campus infrastructure and maintaining and allocating space, acreage, and facilities;

6) is responsible for administrative oversight of several support service units (e.g. Academic Programs Office, Physical Plant, Field Research Services, Library, Business Office, Conference Center);

7) represents the College as the primary administrative leader in south Georgia and is tasked with public relations, building collaborations and partnerships with the community, and being the public face and voice of the Campus.

This position is available February 1, 2020.

**SALARY:** The salary is competitive and commensurate with qualifications and experience.

**NOMINATIONS AND APPLICATIONS:** A formal application including a cover letter, current vita, a 1 to 2-page statement of vision for the UGA Tifton Campus, and contact information for 3 references must be uploaded to <http://www.ugajobsearch.com/postings/123147> by November 8, 2019 to be assured full consideration. Review of the applications will begin on October 25, 2019 and the position will remain open until a suitable candidate is identified. Nominations and questions should be directed to the Search Committee Chair, Dr. Laura Perry Johnson, Associate Dean for Extension, [Lpj4h@uga.edu](mailto:Lpj4h@uga.edu) or 706-542-3824.

*The University of Georgia is an Equal Opportunity/Affirmative Action employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, ethnicity, age, genetic information, disability, gender identity, sexual orientation, or protected veteran status. Persons needing accommodations or assistance with the accessibility of materials related to this search are encouraged to contact UGA Central Human Resources ([hrweb@uga.edu](mailto:hrweb@uga.edu)). Please do not contact the department or search committee with such requests.*